COMMERCE AND ADMINISTRATION FACULTY COUNCIL

MINUTES OF MEETING

February 8, 1974

Present: Dean A. Berczi, Chairman; Prof. M. Franklin, Secretary; Professors C. Bayne, L. Boyle, P. Brunet, G.R. Curnew, H. Dauderis, K.C. Dhawan, A. Dickie, F. Dougherty, J. Finnie, J. Flynn, V.H. Kirpalani, H. Mann, C.C. Potter, W. Pietzsch, A. Riding, B. Rosenfeld, E.N. West, R.O. Wills; Mrs. O. Anderson, Messrs. B. Bowers, K. Elvidge, M. Lattoni, Pham Dang Hoa, B. Mills, B. Smart.
Apologies received from Professors B. Mallen and S. Robbins.

1. Call to Order - Closed Meeting

[redacted]

2. [redacted]

3. Call to Order - Open Meeting

The Chairman called the open meeting to order at 9:50 a.m.

4. Approval of Agenda

Prof. K.C. Dhawan moved that the agenda be approved.

Seconded by Prof. J. Flynn. Carried

5. Approval of the Minutes of the Previous Meeting of Faculty Council

Prof. P. Brunet moved that the minutes of the Faculty Council meeting of December 14, 1974 be approved.

Seconded by Mr. M. Lattoni. Carried

6. Chairman's remarks

The Chairman reported on two issues: Concordia and the proposed Ph.D. programme in Management. Nothing has happened with regard to the legal process or the government's position concerning Concordia. However, members of the Loyola community have made presentations expressing concern that they did not have equal representation on the committees. The Chairman suggested that some expression from this Faculty Council, representing members from both the SGW and the Loyola campuses, would be appropriate in order to go on record as to what our position is with reference to unity and the future. He then would take this message to Senate, and if necessary bring it to the attention of the press.

Regarding the Ph.D. programme in Management, the final document arrived two days ago and was submitted to the Graduate Studies Committee yesterday. The Chairman briefly described the history and the content of this document and stated that it will be attached to the minutes of this meeting. The programme is to consist of three phases; the qualification phase in which students choose one of 8 fields with their work supervised by an area committee comprising Professors from HEC, McGill and SGW; the specialization stage when students prepare papers in the area of specialization and the dissertation stage which comprises the development of a detailed dissertation proposal. The document now will go to the appropriate bodies of the universities for approval in principle, and then to the government for its final sanction.

Reports from Standing Committees

7. Graduate Studies Committee

This committee met on February 1, 1974. The Chairman reported that letters of commendation had been sent out to the graduates. Prof. H. Mann reported that the Dean has received authority to hire an Administrative Assistant for the MBA office. A minor change in the MBA programme is recommended by the committee: namely that students do not have to complete Management 622 for graduation, that is, current MBA students may come under the new programme regulations if they so desire. The committee is also discussing

the Diploma in Institutional Administration programme.

Dean Berczi stated that he already reported on the Ph.D. programme under "Chairman's remarks" and the motion of approval in principle, would now be appropriate.

Prof. V. Kirpalani moved that this Council receive and accept, in principle, the oral report on the Joint University Ph.D. in Management programme.

Seconded by Prof. G.R. Curnew. Carried

8. Commerce and Administration Consultative Committee

Dean Berczi reported that this committee will meet on February 19 to discuss internship for MBA students. The minutes of this meeting will also be attached to these minutes.

9. Undergraduate Curriculum Committee

Prof. Curnew reported that they met Dr. Fazio early in January to discuss the proposed Building Management programme. The latest draft on the programme has been received and there will be a meeting of the Curriculum Committee to discuss it next week. It now appears that it is possible for students to go through this programme of Building Management (!) without taking any Commerce courses.

The subject of prizes and awards will be on the agenda for the next meeting of the committee.

Reports from faculty representatives on University Committees

10. University Senate

The Chairman reported that the request to renumber and make the courses Administration 101 and 102 available to all non-Commerce students had now been passed by Senate.

He also said that Dean Callaghan had reported to Senate on how the Computer Science Department ought to be run by Concordia. He then asked Professor West to give further details on this. Professor West said that the Dean of Engineering had been given instructions by the Rector to recommend to Senate how the courses which are now in existence in the two Computer Science programmes should be fitted into the new University. The spirit of the document is essentially that there are some areas of overlap on the two campuses. A detailed study was made of all the courses offered at Loyola and SGW in Computer Science. He then read out the recommendations made by the Computer Science Committee to Senate. It was agreed that these recommendations be received by Faculty Council and it was felt that they should be implemented as soon as possible. The Computer Science Committee's report is attached to these minutes.

11. Board of Graduate Studies

Nothing to report.

12. University Curriculum Co-ordinating Committee

Prof. H. Mann reported that there would be 2 issues under "New Business", and that the Computer Science issue was already dealt with.

13. Library Committee

Nothing to report.

14. Honours Committee

Nothing to report.

15. University Scholarship Committee

Nothing to report.

16. Committee on Admission and Enrolments

Nothing to report.

17. Loyola/Sir George Domestic Committee

Nothing to report.

Reports from Task Forces

18. Merger Implementation Task Force

Prof. Potter reported that a meeting was arranged but had to be postponed due to a death in one of the member's families. However, a meeting will be held in the near future.

19. Graduate Studies Operation Review Task Force

Prof. Potter reported that several meetings had been held with Professors Brink, West and himself. They had formulated a draft proposal which will be circulated to members of faculty and it was hoped that a report will be presented to the next Faculty Council meeting.

Business arising from previous minutes

20. Building Engineering Proposal

Already dealt with.

21. Ph.D. in Business Administration - Status Report

Already dealt with.

22. New Business

a) Extended credit programme

The Chairman reported that Senate had approved an extended credit programme, in principle. The objective of this programme is to allow students not from Quebec to enroll into a 120 credit programme instead of the 90 credit programme of the CEGEP graduates. The additional year of undergraduate training will be called the Extended Credit Programme. We have been asked to recommend to Senate the curricular details of this programme for Commerce and Administration.

Much discussion followed.

Prof. P. Brunet moved that we send this issue to the Joint Merger Implementation Task Force to study and come up with a written recommendation to the next Faculty Council meeting.

Seconded by Prof. C. Bayne. Carried

b) Full-Time/Part-Time vs. Day/Evening operation - contact hours implications

The Chairman reported that this issue also came from a committee of the Senate. There appears to be less distinction made on the SGW campus between Day and Evening students than at Loyola. At Loyola, the Evening Division is a separate administrative entity. To illustrate the difference: Dean Boyle does not have the financial responsibility for the Evening Division whereas Dean Berczi does. Discussion followed on whether we want to maintain three hour classes for day students and two hour classes for evening students, and whether there was any merit in distinguishing between day and evening divisions.

Prof. P. Brunet moved that we send this issue to the Merger Implementation Task Force, as well, who after receiving our comments will now study the issue and come up with a position statement for the next Faculty Council meeting.

Seconded by Mr. K. Elvidge. Carried

c) Prizes and Awards for students

The Undergraduate Curriculum Committee is looking into this issue and will report back at the next Faculty Council meeting.

23. Other Business

a) Prof. C. Potter moved that the Graduate Studies Committee report to the Faculty Council within the Spring term on the implications of the joint doctoral programme in relation to the aims, commitments and resource allocations previously approved by this Faculty for the Doctorate in Business Administration programme.

Seconded by Prof. E.N. West. Carried

b) Mr. K. Elvidge advised Council of an open meeting for faculty members and students to come and present their thoughts on Course, Teacher and Programme Evaluation. This meeting is to be held on February 13 and 14 in room N-576.

c) After considerable discussion, Prof. P. Brunet moved that it be resolved that "the Commerce Faculty members and student representatives of Sir George Williams University and Loyola College are committed to the concept of Concordia University and since September 1, 1973 have been operating effectively and actively as a Joint Faculty under its auspices."

Seconded by Prof. V. Kirpalani. Carried with 1 abstention

The Chairman stated that in accordance with the wishes of Council, he will use his judgement as to how this information is to be disseminated. Among the suggested alternatives were a telegram to the Minister of Education or a Press Conference to be held jointly with the Commerce Students Associations.

24. Next meeting

The next meeting will be held on March 8, 1974.

25. Adjournment

Prof. H. Mann moved that the meeting be adjourned.

Seconded by Prof. R. Wills. Carried

The meeting was adjourned at 12:30 p.m.

M Franklin
Secretary

Andrew Bereza
Chairman